

MINUTES OF COLLEGE DEVELOPMENT COMMITTEE MEETING

Minutes of the meeting of the **College Development Committee** of Achievers College of Commerce and Management, Kalyan held at the College on Saturday the 27.04.2024 at 6.00pm in room no. 402.

Following members were Present:

Mrs. Rekha Mahesh Bhiwandikar	Chairperson
Dr. Mahesh Kamalakar Bhiwandikar	Principal
Mr. Gaurang Mahesh Bhiwandikar	Management Nominee
Mr. Dinesh Somani	Industry Representative
Mr. Sanjeev Tambe	Special Invitee
Mrs. Minal Sohani	Renowned Social Worker
Ms. Siddhi Rajendra Chavan	Teachers Representative
Mr. RajeshKumar Yadav	Teachers Representative
Mrs. Pooja Talekar	Non-Teaching Representative
Ms. Sneha Kumbhare	Alumni Representative
Ms. Sana Khan	IQAC Coordinator & Vice Principal
Ms. Sophia D'souza	Vice Principal

1. Welcome Address by the Principal

Dr. Mahesh Bhiwandikar extended a warm welcome to all the members and outlined the plans for the upcoming year, aligning them with the college's vision, mission, and objectives. Furthermore, all the members expressed their appreciation for the college's initiatives and pledged their support to the college's mission.

2. Confirmation of the minutes of the previous CDC meeting:

The minutes of the previous College Development Committee meeting, held on 23.10.2023, were presented to the board. After making minor corrections, the minutes were approved, adopted, and signed by the Chairman of the meeting.

3. Budget for the Academic Year 2024-25:

Principal Dr. CA. Mahesh Bhiwandikar presented the college budget for the academic year 2024-25. IQAC Coordinator Ms. Sana Khan suggested an incremental budget allocation for various activities, including research initiatives by the Shodh Bodh Samiti, social welfare activities conducted by the NSS/DLLE units, and skill-based courses such as national-level conferences, district-level seminars under NSS, and inter-collegiate fests organized by various departments and committees. She also recommended budgeting for the upgradation of existing computers, maintenance of infrastructure (including Annual Maintenance Contracts), and the implementation of NEP.

After detailed discussions and incorporating the suggestions, the Budget is approved and adopted.

4. Infrastructure Matters:

The IQAC Coordinator intimated the members that this year we will be focusing on the activities of Incubation Center and will apply for approval by the Central MSME Ministry. Further report on the Activities of MCED were also placed in the meeting. All staff members initiated discussion regarding



shortage of Classrooms. After discussion it was decided to apply to KDMC for revising the building plan to construct additional three floors which will facilitate vertical expansion to the existing building. It was announced that the construction work may start in summer vacations.

5. New Programs:

The Chairman informed the members that the University of Mumbai has approved the college's Ph.D. program in Commerce under the Faculty of Commerce. Mr. Dinesh Somani suggested giving preference to the college's own teachers for enrolment in the program. After further discussion, the IQAC was requested to conduct a survey to assess the needs and demands of the surrounding student community regarding skill development programs and to submit the findings to the Chairman for consideration.

6. Appointment of Staff:

The Principal presented the meeting with the projected requirement for teaching and non-teaching staff for the upcoming academic year 2024-25 to support the natural growth of the institution and the introduction of new programs. After discussions, the committee approved the proposal and authorized the Principal to organize a selection committee at the local or University level to facilitate appropriate appointments.

7. IQAC Report:

The IQAC Coordinator presented a report detailing the academic, extra-curricular, and co-curricular activities organized during the academic year 2023-24. Followed by the presentation, the members commended the efforts of the IQAC, teaching, and non-teaching staff for their contributions toward improving academic standards and enhancing the overall quality of the institution.

8. AQAR Report:

Asst. Prof. Sana Khan informed the members that we have successfully uploaded our Third Annual Quality Assurance Report for the year 2022-23 on the NAAC portal and it got approved too. It was decided to upload the same on College Website. All the members appreciated the efforts of all the staff members.

10. Vote of Thanks:

There being no other business, the meeting was concluded with a vote of thanks to the Chair.

Place: KALYAN




CHAIRPERSON

MINUTES OF COLLEGE DEVELOPMENT COMMITTEE MEETING

Minutes of the meeting of the College Development Committee of Achievers College of Commerce and Management, Kalyan held at the College on Monday the 23.10.2023 at 6.30 pm in room no. 402.

Present:

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| 1. Dr. Mahesh Kamalakar Bhiwandikar | Chairman |
| 2. Mr. Gaurang Mahesh Bhiwandikar | Management Nominee |
| 3. Dr. V.S. Adigal | Member |
| 4. Ms. Minal Sohoni | Renowned Social Worker |
| 5. Asst. Prof. Sana Khan | IQAC Coordinator & Vice Principal |
| 6. Ms. Siddhi Rajendra Chavan | Teachers Representative |
| 7. Mr. RajeshKumar Yadav | Teachers Representative |
| 8. Mrs. Pooja Talekar | Non-Teaching Representative |
| 9. Ms. Sophia D'Souza | Principal and Ex-officio Secretary |

1. Welcome Address by the Chairman:

The Chairman extended a warm welcome to all the members. In his welcome address, he provided a detailed overview of the college's progress in teaching, learning, and social activities, which was met with widespread appreciation from all the members.

2. Confirmation of the minutes of the previous CDC meeting:

The minutes of the previous College Development Committee meeting, held on 19.10.2022, were presented to the board. After a detailed discussion on the actions taken, the minutes were approved and adopted. The Chairman of the meeting then signed the minutes.

3. Approval of Academic Activities:

Principal Sophia D'Souza presented the report on the academic activities conducted over the past six months, along with her plan for upcoming academic activities. This included a list of staff training programs, industrial visits, conferences, and workshops scheduled from October 2023 through the end of the academic year. All members actively engaged in the discussions, provided valuable suggestions, and approved the plan.

4. IQAC Report:

IQAC Coordinator Ms. Sana Khan presented the report on the activities conducted by the Cell to date.

Key initiatives discussed included:

- Establishing standards for quality benchmarking.
- Reframing the college's policies and prospectus.
- Ensuring timely completion of AQAR submission for 2022-23.
- Preparing for the NAAC 2nd Cycle visit with the aim of achieving Grade 'A'.

Dr. Mahesh Bhiwandikar made several suggestions, which were adopted after discussion.

5. College Website



It was suggested to enhance the college website to make it more user-friendly and efficient. The IT department was entrusted with the responsibility of overseeing this improvement, ensuring a systematic and growth-oriented approach to the upgrade through New Vender.

6. National Level Conference :

Dr. Mahesh Bhiwandikar informed the members that the college has been given the opportunity to host the Indian Accounting Association (Thane Branch) National Conference on the topic "Mistakes in the Process of Indian Growth & Development: Learnings for Becoming a Developed Country by 2027." The conference is scheduled to be held in March 2047 in the college premises. All members approved the proposal and requested the Chairman to prepare a budget for the event. It was unanimously decided to make all the necessary arrangements to ensure the success of the conference.

7. National Education Policy :

Mrs. Madhuri Murbade informed the meeting that the Central Government has introduced NEP-2020, and the University of Mumbai is preparing its implementation plans. She further shared that the policy will be implemented starting from the academic year 2023-24. The NEP Steering Committee is actively participating in university meetings, offering relevant inputs to ensure effective implementation at the college level. Ms. Pooja Talekar also informed the members that the college office is registering all students on the Central Government's Academic Bank of Credit portal. Additionally, it was agreed to organize a workshop for cluster colleges to provide training and ensure the successful implementation of the policy. For PG already implemented & for UG from AY 2024-25.

8. Infrastructure Matters :

Mr. Rajesh Yadav presented before the meeting the matters related to the students demands for the improvements in college infrastructure. After detailed discussions the following decisions were made with the request to implement the same :

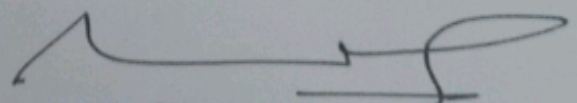
- a. Canteen service provider will be replaced
- b. For effective celebration of Intercollegiate fests, (Manthan, Tarunyam, Budget Buzz, Conference, IT Fest, etc.) roles and responsibilities shall be framed by the Principal and Vice Principal and appropriate arrangements shall be made.
- c. One more employee will be deployed for ensuring cleanliness in the washrooms.
- d. Explore the opportunity to expand college building vertically by adding more number of floors.

9. Vote of Thanks:

There being no other business, the meeting was concluded with a vote of thanks to the Chair.

Place: KALYAN




CHAIRMAN