

**ACHIEVERS COLLEGE
OF COMMERCE AND MANAGEMENT (NIGHT COLLEGE),
KALYAN(W)**

Date:12/07/2023

Time: 6:00 p.m.

MINUTES OF THE MEETING

Minutes of the 1st Meeting of the ICC held on 12th July 2023 on Monday at 6:00pmin room no.310.

The meeting stated started with a Welcome address delivered by the Principal of the Institution Ms. Sophia D'souza.

Vice-Principal Ms. Sana Khan explained the purpose of the meeting and formation of ICC as per the university norms. After discussion the committee consisting the following members were constituted.

Mrs. Kavita Karambelkar was appointed as a convenor as per the rule of the University i.e. Female Senior Person will be the convenor,

All the rules and responsibility are allotted to the respected Member.

As action plan was discussed for the year 2023-24 to ensure safety of the girls students on campus.

It was decided to sensitize girls and make them aware about "Jatayu Helpline" Mobile No. which is available 24 / 7 for girls who are in need.

To create awareness among the Girl Students and women (staff) about the functions and guidelines about women's safety and rights.

To make them aware about the procedure to file complaints if they have any problem arises regarding sexual harassment.

Ms. Kavita Karambelkar concluded the meeting with vote of thanks to the chair.



**Ms. Kavita Karambelkar
Convenor**



**Ms. Sophia D'souza
(I/C Principal)
I/C PRINCIPAL
Achievers College of
Commerce & Management
Kalyan (W)**